

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.capitalizealbany.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Albany Convention Center Authority

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/24/2010
End Date: 12/31/2012
Amount: \$32,497
Amount Expended for Fiscal Year: \$32,497
Fair market value: \$32,497

Explain why the fair market value is less than the amount:

Address Line1: 386 Broadway
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: License Fee

2. Vendor Name: Alpine Environmental Services, Inc.

Type of Procurement: Other
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$22,959
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1146 Central Avenue
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA

Procurement Description: Site remediation

Procurement Transactions Listing:

3. Vendor Name: Center for Economic Growth

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 63 State Street
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4: 2502
Province Region:
Country: USA

Procurement Description: Membership

4. Vendor Name: Christine Stuto

Type of Procurement: Financial Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,912
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 14 Pateman Circle
Address Line2:
City: MENANDS
State: NY
Postal Code: 12204
Plus 4:
Province Region:
Country: USA

Procurement Description: Accounting Services

Procurement Transactions Listing:

5. Vendor Name: City of Albany

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$160,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 24 Eagle Street
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: Economic development professional services

6. Vendor Name: Frank Quakenbush

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$7,947
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 60 Amsterdam Ave
Address Line2:
City: MENANDS
State: NY
Postal Code: 12204
Plus 4:
Province Region:
Country: USA

Procurement Description: Property construction and maintenance

Procurement Transactions Listing:

7. Vendor Name: Fuller & O'Brien

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$24,274
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 1099
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA
Procurement Description: Insurance products

8. Vendor Name: Intelligent Technology Solutions, Inc.

Type of Procurement: Technology - Hardware
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$21,626
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 47 South River Street
Address Line2:
City: COXSACKIE
State: NY
Postal Code: 12051
Plus 4:
Province Region:
Country: USA
Procurement Description: Computer network upgrade/installation

Procurement Transactions Listing:

<p>9. Vendor Name: Intelligent Technology Solutions, Inc.</p> <p>Type of Procurement: Technology - Consulting/Development or Sup</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2012</p> <p>End Date: 12/31/2012</p> <p>Amount: \$9,300</p> <p>Amount Expended for Fiscal Year: \$9,300</p> <p>Fair market value: \$9,300</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 47 South River Street</p> <p>Address Line2:</p> <p>City: COXSACKIE</p> <p>State: NY</p> <p>Postal Code: 12051</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Computer services</p>	<p>10. Vendor Name: National Grid</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$12,032</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: P.O. Box 11745</p> <p>Address Line2:</p> <p>City: NEWARK</p> <p>State: NJ</p> <p>Postal Code: 07101</p> <p>Plus 4: 4742</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Electric & Gas service</p>
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Procurement Transactions Listing:

11. Vendor Name: New York State Conference of Mayors

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$13,151
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 119 Washington Avenue
Address Line2:
City: ALBANY
State: NY
Postal Code: 12210
Plus 4:
Province Region:
Country: USA

Procurement Description: Membership

12. Vendor Name: Overit Multimedia, Inc.

Type of Procurement: Technology - Consulting/Development or Support
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$6,010
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 435 New Scotland Avenue
Address Line2:
City: ALBANY
State: NY
Postal Code: 12208
Plus 4:
Province Region:
Country: USA

Procurement Description: Website design

Procurement Transactions Listing:

13. Vendor Name: Standard Commercial Interiors

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$5,105.68
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 1275 Broadway
Address Line2:
City: ALBANY
State: NY
Postal Code: 12204
Plus 4:
Province Region:
Country: USA
Procurement Description: Furniture

14. Vendor Name: T&P Cleaning

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$9,791
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: C/O Tom Pellegrino
Address Line2: 16 Criswood Drive
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA
Procurement Description: Cleaning service

Procurement Transactions Listing:

15. Vendor Name: The U.S. Conference of Mayors

16. Vendor Name: Thomas M. Owens, Esc.

Type of Procurement: Other Professional Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$5,269
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 12/01/2009
 End Date: 12/31/2011
 Amount: \$62,652
 Amount Expended for Fiscal Year: \$62,652
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1620 Eye Street, N.W.
 Address Line2:
 City: WASHINGTON
 State: DC
 Postal Code: 20006
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Membership

Address Line1: P.O. Box 307
 Address Line2:
 City: SLINGERLANDS
 State: NY
 Postal Code: 12159
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal services

Procurement Transactions Listing:

17. Vendor Name: UHY, LLP

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/30/2012
End Date: 08/30/2013
Amount: \$36,500
Amount Expended for Fiscal Year: \$34,525
Fair market value: \$36,500

Explain why the fair market value is less than the amount:

Address Line1: Dept. CH 16464
Address Line2:
City: PALATINE
State: IL
Postal Code: 60055
Plus 4: 6464
Province Region:
Country: USA

Procurement Description: Auditing & Tax services

18. Vendor Name: Usherwood Office Technology

Type of Procurement: Technology - Hardware
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$7,748
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1005 West Fayette Street
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13204
Plus 4:
Province Region:
Country: USA

Procurement Description: Canon photocopiers

Procurement Report for Capitalize Albany Corporation

Run Date: 03/29/2013

Fiscal Year Ending: 12/31/2012

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: