

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.capitalizealbany.com">www.capitalizealbany.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Albany Convention Center Authority	<b>Address Line1</b>	126 State Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	1/1/2020	<b>State</b>	NY
<b>End Date</b>	8/31/2020	<b>Postal Code</b>	12207
<b>Fair Market Value</b>	\$6,856.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,856.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,856.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Property Maintenance

<b>2. Vendor Name</b>	Arthur J. Gallagher & Co.,	<b>Address Line1</b>	677 Broadway
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	4th Floor
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ALBANY
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12207
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$69,519.04	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Insurance

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>3. Vendor Name</b>	BST & Co CPA, LLP	<b>Address Line1</b>	c/o BST & Co; CPA's , LLP
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	26 Computer Drive West
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	10/3/2016	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12205
<b>Fair Market Value</b>	\$20,850.00	<b>Plus 4</b>	
<b>Amount</b>	\$20,850.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$20,850.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Accounting Services

<b>4. Vendor Name</b>	CHA Consulting	<b>Address Line1</b>	PO Box 5269
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	12/28/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12205
<b>Fair Market Value</b>	\$51,000.00	<b>Plus 4</b>	0269
<b>Amount</b>	\$51,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$51,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Feasibility Study

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>5. Vendor Name</b>	City of Albany	<b>Address Line1</b>	24 Eagle Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	1/1/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	12207
<b>Fair Market Value</b>	\$53,484.00	<b>Plus 4</b>	
<b>Amount</b>	\$53,484.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$53,484.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Economic Development Professional Services

<b>6. Vendor Name</b>	Fusco Personell	<b>Address Line1</b>	4 Executive Park Drive
<b>Type of Procurement</b>	Staffing Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	10/18/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12203
<b>Fair Market Value</b>	\$83,209.36	<b>Plus 4</b>	
<b>Amount</b>	\$83,209.36	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$83,209.36	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Temporary Staffing

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>7. Vendor Name</b>	Guardian	<b>Address Line1</b>	PO Box 824404
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	PHILADELPHIA
<b>Award Date</b>	1/1/2017	<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	19182
<b>Fair Market Value</b>	\$8,366.76	<b>Plus 4</b>	4404
<b>Amount</b>	\$8,366.76	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,366.76	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Employee Dental/Vision Insurance

<b>8. Vendor Name</b>	Intelligent Technology Solutions Inc	<b>Address Line1</b>	11786 State Route 9W
<b>Type of Procurement</b>	Technology - Hardware	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	WEST COXSACKIE
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12192
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$16,214.40	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	New Workstations

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>9. Vendor Name</b>	Intelligent Technology Solutions Inc	<b>Address Line1</b>	11786 State Route 9W
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WEST COXSACKIE
<b>Award Date</b>	1/1/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	12192
<b>Fair Market Value</b>	\$23,566.77	<b>Plus 4</b>	
<b>Amount</b>	\$23,566.77	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$23,566.77	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Computer Services

<b>10. Vendor Name</b>	JMD Cleaning Services	<b>Address Line1</b>	PO Box 291
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	RENSELAER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12144
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,848.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Janitorial Services

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>11. Vendor Name</b>	LAZ Karp Associates LLC	<b>Address Line1</b>	One Financial Plaza
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	14th Floor
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HARTFORD
<b>Award Date</b>	1/1/2020	<b>State</b>	CT
<b>End Date</b>		<b>Postal Code</b>	06103
<b>Fair Market Value</b>	\$9,646.28	<b>Plus 4</b>	
<b>Amount</b>	\$9,646.28	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,646.28	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Parking Lot Operations

<b>12. Vendor Name</b>	Marathon Strategies, LLC	<b>Address Line1</b>	8 E. 29th St
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	NEW YORK
<b>Award Date</b>	10/29/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10016
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$120,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$120,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Marketing & Communications

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>13. Vendor Name</b>	National Grid	<b>Address Line1</b>	P.O. Box 11745
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEWARK
<b>Award Date</b>		<b>State</b>	NJ
<b>End Date</b>		<b>Postal Code</b>	07101
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$13,333.31	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Electric & Gas Service

<b>14. Vendor Name</b>	Overwatch Management Group	<b>Address Line1</b>	142 Central Avenue
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	7/13/2020	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12206
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$10,765.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,765.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Property Maintenance



Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>15. Vendor Name</b>	Paychex	<b>Address Line1</b>	94 New Karner Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 101
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ALBANY
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12203
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$143,705.42	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Payroll & Benefits

<b>16. Vendor Name</b>	Thomas M. Owens Esc.	<b>Address Line1</b>	P.O. Box 307
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SLINGERLANDS
<b>Award Date</b>	12/1/2009	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12159
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$69,742.90	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$69,742.90	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal Services

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>17. Vendor Name</b>	Travelers	<b>Address Line1</b>	PO Box 660317
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	DALLAS
<b>Award Date</b>		<b>State</b>	TX
<b>End Date</b>		<b>Postal Code</b>	75266
<b>Fair Market Value</b>		<b>Plus 4</b>	0317
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$19,827.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Insurance

<b>18. Vendor Name</b>	UHY LLP	<b>Address Line1</b>	PO Box 8505
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CAROL STREAM
<b>Award Date</b>	10/16/2018	<b>State</b>	IL
<b>End Date</b>	9/30/2019	<b>Postal Code</b>	60197
<b>Fair Market Value</b>	\$42,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$42,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$41,120.44	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Auditing & Tax Services

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>19. Vendor Name</b>	Young Sommer LLC	<b>Address Line1</b>	Five Palisades Drive
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	11/14/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12205
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$29,562.33	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$29,562.33	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal Services

**Additional Comments**