



This form is required to be completed if your project requires an approving resolution from the governing body of the City of Albany and/or a letter of support from the Mayor of the City of Albany. Please contact us with any questions.

Please download and save this form to your computer prior to beginning your work.

## Consolidated Funding Application (CFA) Project Intake Form

Project Title:
Project Location:
CFA Applicant:
Applicable CFA Funding Source(s) (Required): (include agency name and program name)
Funding Request(s): (indicate dollar amount and program name)
Organization Name:
Address:
Telephone:
Contact Name:
Contact E-mail:
Project Description: (Provide a brief overview of the proposed project. Also, describe what issues and/or events are driving this project and what benefits will result. For projects including a component intended to address challenges brought on by COVID-19: please identify the challenge(s) and the project's anticipated impact.)
Project Implementation Schedule:

Project Finances: (including estimated project costs; major sources and uses of funds)
Job Creation/Retention: (estimated permanent and/or short-term jobs created or retained as a result of this project)
Challenges and/or Potential Obstacles: (Identify any challenges/obstacles to successful completion of the project.)
Which CREDC goals does this project meet and why? (Refer to the handout for a full explanation of each goal, and then check the goal(s) that applies to this project.)
Why:
+ $\mathbb{E}^{\mathbf{E}}$ Capital 20.20 Plan $\mathbb{E}^{\mathbf{E}}$ $\mathbb{Y}_{i}$ $\mathbb{Y}_{i}$ demeet and why? (Refer to the handout for a full explanation of each goal, and then check the goal(s) that applies to this project.)
Why:
Does this project meet the goals of the Albany 2030 Plan?

Has a NYS Consolidated Funding Application (CFA) been submitted for this project previously?

letter of support for your project with your completed project form.

Please return the completed form to: <a href="mailto:development@capitalizealbany.com">development@capitalizealbany.com</a> or 21 Lodge Street, Albany, New York 12207. If you are requesting letters of support from the Mayor and/or Capitalize Albany Corporation, please enclose a draft

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