

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2021

Run Date: 03/31/2022

Status: CERTIFIED

Certified Date : 03/31/2022

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.capitalizealbany.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Arthur J. Gallagher & Co.,	Address Line1	677 Broadway
Type of Procurement	Other Professional Services	Address Line2	4th Floor
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$75,928.85	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

2. Vendor Name	BST & Co CPA, LLP	Address Line1	c/o BST & Co; CPA's , LLP
Type of Procurement	Financial Services	Address Line2	26 Computer Drive West
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	10/3/2016	State	NY
End Date		Postal Code	12205
Fair Market Value	\$32,382.00	Plus 4	
Amount	\$32,382.00	Province/Region	
Amount Expended For Fiscal Year	\$32,382.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accounting Services

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3. Vendor Name	City of Albany	Address Line1	24 Eagle Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2020	State	NY
End Date	12/31/2025	Postal Code	12207
Fair Market Value	\$53,484.00	Plus 4	
Amount	\$53,484.00	Province/Region	
Amount Expended For Fiscal Year	\$53,484.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Economic Development Professional Services

4. Vendor Name	D. Hilton Associates Inc	Address Line1	9450 Grogan's Mill Road #200
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	THE WOODLANDS
Award Date	9/17/2021	State	TX
End Date	4/29/2022	Postal Code	77380
Fair Market Value	\$8,750.00	Plus 4	
Amount	\$8,750.00	Province/Region	
Amount Expended For Fiscal Year	\$4,375.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Compensation Reviews

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5. Vendor Name	Fusco Personell	Address Line1	4 Executive Park Drive
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	10/18/2019	State	NY
End Date	1/29/2021	Postal Code	12203
Fair Market Value	\$8,751.47	Plus 4	
Amount	\$8,751.47	Province/Region	
Amount Expended For Fiscal Year	\$8,751.47	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Temporary Staffing

6. Vendor Name	Guardian	Address Line1	PO Box 824404
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	PHILADELPHIA
Award Date	1/1/2017	State	PA
End Date		Postal Code	19182
Fair Market Value	\$9,944.51	Plus 4	4404
Amount	\$9,944.51	Province/Region	
Amount Expended For Fiscal Year	\$9,944.51	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Employee Dental/Vision Insurance

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7. Vendor Name	Intelligent Technology Solutions Inc	Address Line1	11786 State Route 9W
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WEST COXSACKIE
Award Date	1/1/2020	State	NY
End Date	12/31/2020	Postal Code	12192
Fair Market Value	\$21,800.10	Plus 4	
Amount	\$21,800.10	Province/Region	
Amount Expended For Fiscal Year	\$21,800.10	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Computer Services

8. Vendor Name	JMD Cleaning Services	Address Line1	PO Box 291
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	RENSELAER
Award Date		State	NY
End Date		Postal Code	12144
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$18,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Janitorial Services

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9. Vendor Name	LAZ Karp Associates LLC	Address Line1	One Financial Plaza
Type of Procurement	Other Professional Services	Address Line2	14th Floor
Award Process	Authority Contract - Non-Competitive Bid	City	HARTFORD
Award Date	1/1/2020	State	CT
End Date		Postal Code	06103
Fair Market Value	\$32,398.56	Plus 4	
Amount	\$32,398.56	Province/Region	
Amount Expended For Fiscal Year	\$32,398.56	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Parking Lot Operations

10. Vendor Name	Marathon Strategies, LLC	Address Line1	8 E. 29th St
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	10/29/2019	State	NY
End Date		Postal Code	10016
Fair Market Value		Plus 4	
Amount	\$120,000.00	Province/Region	
Amount Expended For Fiscal Year	\$120,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing & Communications

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11. Vendor Name	National Grid	Address Line1	P.O. Box 11745
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEWARK
Award Date		State	NJ
End Date		Postal Code	07101
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$11,746.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Electric & Gas Service

12. Vendor Name	Overwatch Management Group	Address Line1	142 Central Avenue
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	7/13/2020	State	NY
End Date		Postal Code	12206
Fair Market Value		Plus 4	
Amount	\$10,765.00	Province/Region	
Amount Expended For Fiscal Year	\$10,765.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property Maintenance

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13. Vendor Name	Paychex	Address Line1	94 New Karner Road
Type of Procurement	Other Professional Services	Address Line2	Suite 101
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12203
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$161,668.54	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Payroll & Benefits

14. Vendor Name	Place Alliance Northeast	Address Line1	30 Jay Street #200
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SCHENECTADY
Award Date	5/27/2020	State	NY
End Date		Postal Code	12305
Fair Market Value		Plus 4	
Amount	\$265,000.00	Province/Region	
Amount Expended For Fiscal Year	\$119,078.88	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

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15. Vendor Name	Ruth & Co	Address Line1	12 Sycamore Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	9/15/2021	State	NY
End Date	10/31/2021	Postal Code	12208
Fair Market Value		Plus 4	
Amount	\$15,500.00	Province/Region	
Amount Expended For Fiscal Year	\$15,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

16. Vendor Name	Selective Insurance Company of America	Address Line1	PO Box 371468
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSBURGH
Award Date		State	PA
End Date		Postal Code	15250
Fair Market Value		Plus 4	7468
Amount		Province/Region	
Amount Expended For Fiscal Year	\$18,804.46	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

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17. Vendor Name	TW&A Construction Management	Address Line1	30 Jay Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SCHENECTADY
Award Date	9/28/2021	State	NY
End Date		Postal Code	12305
Fair Market Value		Plus 4	
Amount	\$121,500.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Construction Management of CMC project

18. Vendor Name	Thomas M. Owens Esc.	Address Line1	P.O. Box 307
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SLINGERLANDS
Award Date	12/1/2009	State	NY
End Date		Postal Code	12159
Fair Market Value		Plus 4	
Amount	\$49,175.00	Province/Region	
Amount Expended For Fiscal Year	\$49,175.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

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19. Vendor Name	Travelers	Address Line1	PO Box 660317
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	DALLAS
Award Date		State	TX
End Date		Postal Code	75266
Fair Market Value		Plus 4	0317
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,477.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

20. Vendor Name	UHY LLP	Address Line1	PO Box 8505
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CAROL STREAM
Award Date	10/20/2020	State	IL
End Date	9/30/2021	Postal Code	60197
Fair Market Value	\$42,000.00	Plus 4	
Amount	\$42,000.00	Province/Region	
Amount Expended For Fiscal Year	\$39,134.52	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditing & Tax Services

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21. Vendor Name	Young Sommer LLC	Address Line1	Five Palisades Drive
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	11/14/2017	State	NY
End Date		Postal Code	12205
Fair Market Value		Plus 4	
Amount	\$34,916.60	Province/Region	
Amount Expended For Fiscal Year	\$34,916.60	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

Additional Comments