

Procurement Report for Capitalize Albany Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.capitalizealbany.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Arthur J. Gallagher & Co.,	Address Line1	677 Broadway
Type of Procurement	Other Professional Services	Address Line2	4th Floor
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$94,627.56	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

2. Vendor Name	Atlantic Testing Laboratories	Address Line1	6431 US Highway 11
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANTON
Award Date	4/30/2023	State	NY
End Date		Postal Code	13617
Fair Market Value	\$31,139.50	Plus 4	
Amount	\$31,139.50	Province/Region	
Amount Expended For Fiscal Year	\$31,139.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Development Costs for Clinton Market

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3. Vendor Name	BST & Co CPA, LLP	Address Line1	c/o BST & Co; CPA's , LLP
Type of Procurement	Financial Services	Address Line2	10 British American Blvd
Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
Award Date	10/3/2016	State	NY
End Date		Postal Code	12110
Fair Market Value	\$133,870.00	Plus 4	
Amount	\$133,870.00	Province/Region	
Amount Expended For Fiscal Year	\$103,310.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accounting Services

4. Vendor Name	Fort Orange Press	Address Line1	11 Sand Creek Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12205
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,337.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Report Printing

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5. Vendor Name	Guardian	Address Line1	PO Box 824404
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	PHILADELPHIA
Award Date	1/1/2017	State	PA
End Date		Postal Code	19182
Fair Market Value	\$10,259.02	Plus 4	4404
Amount	\$10,259.02	Province/Region	
Amount Expended For Fiscal Year	\$10,259.02	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Employee Dental/Vision Insurance

6. Vendor Name	Hartgen Archeological Associates	Address Line1	1744 Washington Ave
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	RENSELAER
Award Date	5/6/2022	State	NY
End Date		Postal Code	12144
Fair Market Value	\$6,217.75	Plus 4	
Amount	\$6,217.75	Province/Region	
Amount Expended For Fiscal Year	\$6,217.75	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Monitoring Report

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7. Vendor Name	Intelligent Technology Solutions Inc	Address Line1	11786 State Route 9W
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WEST COXSACKIE
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	12192
Fair Market Value	\$45,146.83	Plus 4	
Amount	\$45,146.83	Province/Region	
Amount Expended For Fiscal Year	\$45,146.83	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Computer Services

8. Vendor Name	JE Frankovic	Address Line1	139 Bushendord Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	RAVENA
Award Date	1/1/2022	State	NY
End Date		Postal Code	12143
Fair Market Value	\$17,795.00	Plus 4	
Amount	\$17,795.00	Province/Region	
Amount Expended For Fiscal Year	\$17,795.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Snow Plowing

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9. Vendor Name	JMD Cleaning Services	Address Line1	PO Box 291
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	RENSELAER
Award Date		State	NY
End Date		Postal Code	12144
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$11,100.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Janitorial Services

10. Vendor Name	James H Maloy, Inc	Address Line1	PO Box 11016
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LOUDONVILLE
Award Date	12/13/2022	State	NY
End Date	11/1/2023	Postal Code	12211
Fair Market Value		Plus 4	
Amount	\$2,817,000.00	Province/Region	
Amount Expended For Fiscal Year	\$2,160,075.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Clinton Market Collective Development Costs

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11. Vendor Name	National Grid	Address Line1	P.O. Box 11745
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEWARK
Award Date		State	NJ
End Date		Postal Code	07101
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,198.27	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Electric & Gas Service

12. Vendor Name	Overwatch Management Group	Address Line1	142 Central Avenue
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	7/13/2020	State	NY
End Date		Postal Code	12206
Fair Market Value		Plus 4	
Amount	\$21,625.00	Province/Region	
Amount Expended For Fiscal Year	\$21,625.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property Maintenance

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13. Vendor Name	Paychex	Address Line1	94 New Karner Road
Type of Procurement	Other Professional Services	Address Line2	Suite 101
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12203
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$125,380.48	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Payroll & Benefits

14. Vendor Name	Selective Insurance Company of America	Address Line1	PO Box 371468
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSBURGH
Award Date		State	PA
End Date		Postal Code	15250
Fair Market Value		Plus 4	7468
Amount		Province/Region	
Amount Expended For Fiscal Year	\$20,768.13	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

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15. Vendor Name	Stantec Consulting Services LLC	Address Line1	13980 Collection Center Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CHICAGO
Award Date	3/28/2023	State	IL
End Date		Postal Code	60693
Fair Market Value		Plus 4	
Amount	\$200,000.00	Province/Region	
Amount Expended For Fiscal Year	\$101,647.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Liberty Park Development and Advisory Services

16. Vendor Name	Submittable	Address Line1	PO Box
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MISSOULA
Award Date		State	MT
End Date		Postal Code	59807
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$11,998.91	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Grants Tracking Software

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17. Vendor Name	TW&A Construction Management	Address Line1	30 Jay Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SCHENECTADY
Award Date	9/28/2021	State	NY
End Date		Postal Code	12305
Fair Market Value		Plus 4	
Amount	\$201,223.00	Province/Region	
Amount Expended For Fiscal Year	\$143,919.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Construction Management of CMC project

18. Vendor Name	Thomas M. Owens Esc.	Address Line1	P.O. Box 307
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SLINGERLANDS
Award Date	12/1/2009	State	NY
End Date		Postal Code	12159
Fair Market Value		Plus 4	
Amount	\$61,600.00	Province/Region	
Amount Expended For Fiscal Year	\$61,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

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19. Vendor Name	UHY LLP	Address Line1	PO Box 8505
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CAROL STREAM
Award Date	10/20/2021	State	IL
End Date	9/30/2022	Postal Code	60197
Fair Market Value	\$44,260.00	Plus 4	
Amount	\$44,260.00	Province/Region	
Amount Expended For Fiscal Year	\$44,260.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditing & Tax Services

20. Vendor Name	Young Sommer LLC	Address Line1	Five Palisades Drive
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	11/14/2017	State	NY
End Date		Postal Code	12205
Fair Market Value	\$27,892.00	Plus 4	
Amount	\$27,892.00	Province/Region	
Amount Expended For Fiscal Year	\$27,892.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

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21. Vendor Name	Zimmerman/Volk Associates, Inc	Address Line1	PO Box 4907
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CLINTON
Award Date	1/23/2023	State	NJ
End Date	12/31/2023	Postal Code	08809
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Multi-Family Residential Real Estate Market Study

Additional Comments